South Carolina Department of Public Sefety - South Carolina State Transport Police

2011.269.T _232430



USDOT# 216804

Legal: TOP NOTCH TRANSPORTATION & LIMO SERVICES LLC

Operating (DBA):

Non-HM

N/A

ld #:

Federal Tax ID:

Review Type: Safety Audit - New Entrant - Receipt

Location of Review/Audit: Company Facility in the U.S.

Shipper:

Scope: Entire Operation

Territory: F

Operation Types Interstate Intrastate

Carrier:

N/A N/A **Business:** Corporation

Gross Revenue:

\$0

for year ending:

12/31/2010

Cargo Tank:

N/A

Company Physical Address: 2143 HEROIT ST UNIT C

CHARLESTON, SC 29403, UNITED STATES

Contact Name:

JABARI SEABROOK

Phone numbers: (1) 8434259866

(2) 8035134884

Fax

of Pages

2

8

1

2

E-Mail Address JABARI@TNTLIMOSERVICES.CC

Company Mailing Address:

164 MARKET ST SUITE 331

CHARLESTON, SC 29403, UNITED STATES

Report Summary

Report Part A - General Part B - Questions & Answers Part B - Propsed Result Part B - Recommendations Audit Receipt Page

Total Pages:

1 14

Disclaimer: By signing below, I acknowledge that I have received a copy of this review/audit and agree with the total number of pages indicated (above) for each document. My signature does not imply agreement with the findings of the review/audit, however they have been discussed in detail with me.

QUESTIONS regarding this report or the Fedreal Motor Carrier Safety or

Hazardous Materials rules maybeaddress to the Office of Motor Carriers at:

South Carolina State Transport Police / Motor Carrier Compliance Unit

10311 Wilson Blvd. / P.O. Box 1993, Blythewood, SC 29016

Phone: 803-896-5500 / Fax: 803-896-5526

This SAFETY AUDIT will be used to assess your safety compliance.

<u>Person(s) Interviewed:</u>

Name: JABARI SEABROOK

TItle: PRESIDENT

Name: DAVID RISTER

TITLE: SECRETARY

Reported By:

Title:

Code: SC0009

Date: 9/20/2011

Received By:

Title:



USDOT#: 216804

Review Date: 9/20/2011

Part A

QUESTIONS regarding this report or the Fedreal Motor Carrier Safety or Hazardous Materials rules maybeaddress to the Office of Motor Carriers at:

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Person(s) Interviewed:

Name: JABARI SEABROOK Title: PRESIDENT

Name: DAVID RISTER Title: SECRETARY

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Part B - Questions and Answers

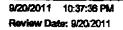
An asterisk (*) beside an answer indicates an area of non-compliance by the motor carrier, and negatively affects the results of the audit.

Question General # 1 Section # 387.7(a) Acute	Answer
Does the carrier have the required minimum level of financial responsibility in effect (property carrier)?	N/A
Comments	
Question General # 2 Section # 387.7(d) Critical	Answer
Does the carrier have required proof of financial responsibility (property carrier)?	N/A
Comments	
Question General # 3 Section # 387.31(a) Acute	Answer
Does the carrier have the required minimum level of financial responsibility in effect (passenger carrier)?	N/A
Comments	
Carrier is Intrastate only	
Question General # 4 Section # 387.31(d) Critical	Answer
Does the carrier have required proof of financial responsibility (passenger carrier)?	N/A
Comments	
Carrier is Intrastate only	
Question General # 5 Section # 13901 (392.9a(a)(1))	Answer
Is the motor carrier authorized to conduct interstate operations in the United States?	No *
Comments	
Carrier is Intrastate only	
Question General # 6 Section # 390.15(b)(1)	Answer
Can the carrier provide a complete accident register of recordable accidents?	Yes
Comments	
Question General # 7 Section # 390.15(b)(2) Critical	Answer
Does the carrier have copies of all accident reports required by States or other government entities or insurers?	N/A
Comments	
Carrier had no accidents in last 365 days	
Question General # 8 Section # 390.3(e)	Answer
s the carrier knowledgeable of the FMCSRs/HMRs?	Yes
Comments	

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Question General # 9 Section # 390.21	Answer
Does the carrier know the commercial motor vehicles marking requirements?	Yes
Comments	
Question Driver # 1 Section # 391.51(a) Critical	Answer
Does the carrier maintain complete driver qualification files?	Yes
Comments	
Question Driver # 2 Section # 391.11(b)(4) Acute	Answer
Is the carrier using physically qualified drivers?	Yes
Comments	
Question Driver # 3 Section # 391.45(a), 391.45(b) Critical	Answer
Does available evidence indicate the motor carrier has used a driver without a medical certificate or with an expired medical certificate?	No
Comments	
Russtion Driver # 4 Section # 391.15(a) Acute	Answer
s the carrier using any disqualified drivers?	No
<u>Comments</u>	
Question Driver# 5 Section # 391.51(b)(2) Critical	Answer
Does the carrier maintain driving inquiry data in driver qualification files?	Yes
Comments	
uestion Driver # 6 Section # 382.115(a), 382.115(b) Acute	Answer
as the carrier implemented an alcohol and/or controlled substances testing program?	Yes
<u>comments</u>	
uestion Driver # 7 Section # 382.213(b) Acute	Answer
as the carrier used drivers who have used controlled substances?	No
omments	
uestion Driver #8 Section #382.215 Acute	Answer
as the carrier used a driver who has tested positive for a controlled substance?	No
omments	







Answer Comments Comments	Question Driver#9 Section #382.201 Acute	Answer
Answer last the carrier used a driver found to have an alcohol concentration of .02 or greater but less than .04 within 24 last the carrier used a driver found to have an alcohol concentration of .02 or greater but less than .04 within 24 location of being tested? Comments Answer last the carrier ensured that drivers have undergone testing for controlled substances prior to performing a last by carrier ensured that drivers have undergone testing for controlled substances prior to performing a last by carrier conducted post accident testing on drivers for alcohol? Comments Answer last the carrier conducted post accident testing on drivers for alcohol? Answer last the carrier conducted post accident testing on drivers for controlled substances? NA Answer last the carrier conducted post accident testing on drivers for controlled substances? NA Answer last the carrier implemented random testing program? Ves Comments Lession Driver # 14 Section # 382.305 Acute as the carrier implemented random testing program? Ves Comments Lession Driver # 15 Section # 382.305(b)(1) Critical as the carrier conducted random alcohol testing at an annual rate of not less than the applicable annual rate or orated rate of the average number of driver positions? Comments Lession Driver # 16 Section # 382.305(b)(2) Critical as the carrier conducted controlled substance testing at the applicable prorated rate of not less than the plicable annual rate of the average number of driver positions? Comments Lession Driver # 17 Section # 40.305(a)	Has the carrier used a driver known to have an alcohol concentration of 0.04 or greater?	
Answer No comments Lestion Driver # 12 Section # 382.303(a) Critical Last the carrier conducted post accident testing on drivers for alcohol? Answer No Answer No Answer Yes Answer N/A Answer Yes	Comments	
Comments Answer Justical Driver # 11 Section # 382.301(a) Critical Justical Driver # 11 Section # 382.301(a) Critical Justical Driver # 12 Section # 382.303(a) Critical Justical Driver # 13 Section # 382.303(b) Critical Justical Driver # 13 Section # 382.303(b) Critical Justical Driver # 14 Section # 382.303(b) Critical Justical Driver # 14 Section # 382.305 Acute Justical Driver # 14 Section # 382.305 Acute Justical Driver # 15 Section # 382.305 Acute Justical Driver # 15 Section # 382.305(b)(1) Critical Justical Driver # 16 Section # 382.305(b)(1) Critical Justical Driver # 16 Section # 382.305(b)(2) Critical Justical Driver # 17 Section # 382.305(b)(3) Critical Justical Driver # 18 Section #	Question Driver # 10 Section # 382.505(a) Acute	Answer
Answer Tes The strict of the	Has the carrier used a driver found to have an alcohol concentration of .02 or greater but less than .04 within 24 hours of being tested?	No
Answer set the carrier ansured that drivers have undergone testing for controlled substances prior to performing a affety sensitive function? **Comments** **Leastion** Driver # 12 Section # 382.303(a) Critical as the carrier conducted post accident testing on drivers for alcohol? **NA** **Comments** **Leastion** Driver # 13 Section # 382.303(b) Critical as the carrier conducted post accident testing on drivers for controlled substances? **NA** **Answer** **NA** **Answer** **NA** **Domments** **Leastion** **Driver # 14 Section # 382.305 Acute as the carrier implemented random testing program? **Pessonments** **Leastion** **Driver # 15 Section # 382.305(b)(1) Critical as the carrier conducted random alcohol testing at an annual rate of not less than the applicable annual rate or orated rate of the average number of driver positions? **Leastion** **Driver # 16 Section # 382.305(b)(2) Critical as the carrier conducted controlled substance testing at the applicable prorated rate of not less than the applicable annual rate of the average number of driver positions? **Leastion** **Driver # 15 Section # 382.305(b)(2) Critical as the carrier conducted controlled substance testing at the applicable prorated rate of not less than the applicable annual rate of the average number of driver positions? **Leastion** **Driver # 17 Section # 40.305(a) **Leastion** **Driver # 17 Section # 40.305(a) **Leastion** **Driver # 17 Section # 40.305(a) **Leastion** **Leastion** **Driver # 17 Section # 40.305(a) **Leastion** **Driver # 17 Section # 40.305(a) **Leastion** **Driver # 17 Section # 40.305(a) **Leastion** **Leastion** **Driver # 17 Section # 40.305(a) **Leastion** **Leastio	Comments	
Answer last the carrier conducted post accident testing on drivers for alcohol? Answer last the carrier conducted post accident testing on drivers for alcohol? Answer N/A Answer N/A Answer N/A Answer Answer Answer Answer N/A Answer Answer N/A Answer Yes	Question Driver# 11 Section # 382.301(a) Critical	Answer
Intension Driver # 12 Section # 382.303(a) Critical Answer las the carrier conducted post accident testing on drivers for alcohol? N/A **Comments** **Com	Has the carrier ensured that drivers have undergone testing for controlled substances prior to performing a safety sensitive function?	Yes
is the carrier conducted post accident testing on drivers for alcohol? NA NA NA NA NA NA NA NA NA N	Comments	
Institute the carrier conducted post accident testing on drivers for alcohol? N/A Comments Co	Question Driver # 12 Section # 382.303(a) Critical	Answer
Answer serior had no accidents in the last 365 days. Answer last the carrier conducted post accident testing on drivers for controlled substances? N/A Answer N	Has the carrier conducted post accident testing on drivers for alcohol?	N/A
Answer as the carrier conducted post accident testing on drivers for controlled substances? NA Answer NA Answer NA Answer NA Answer NA Answer NA Answer Yes	Comments	
Answer yes the carrier conducted post accident testing on drivers for controlled substances? N/A Answer Yes	Carrier had no accidents in the last 365 days.	
Answer as the carrier implemented random testing program? Yes Driver # 14 Section # 382.305 Acute as the carrier implemented random testing program? Yes Driver # 15 Section # 382.305(b)(1) Critical as the carrier conducted random alcohol testing at an annual rate of not less than the applicable annual rate or orated rate of the average number of driver positions? Personants Driver # 16 Section # 382.305(b)(2) Critical as the carrier conducted controlled substance testing at the applicable prorated rate of not less than the applicable annual rate of the average number of driver positions? Personants Driver # 17 Section # 40.305(a) Answer Yes Answer Yes Answer Yes	· · · · · · · · · · · · · · · · · · ·	Answer
Answer as the carrier implemented random testing program? Yes Driver # 15 Section # 382.305(b)(1) Critical as the carrier conducted random alcohol testing at an annual rate of not less than the applicable annual rate or orated rate of the average number of driver positions? Answer Yes Answer Yes Answer Yes Answer Yes Answer Yes Driver # 16 Section # 382.305(b)(2) Critical as the carrier conducted controlled substance testing at the applicable prorated rate of not less than the pilicable annual rate of the average number of driver positions? Answer Yes	las the carrier conducted post accident testing on drivers for controlled substances?	N/A
Answer set the carrier implemented random testing program? Yes Program Priver # 15 Section # 382.305(b)(1) Critical as the carrier conducted random alcohol testing at an annual rate of not less than the applicable annual rate or orated rate of the average number of driver positions? Program Priver # 16 Section # 382.305(b)(2) Critical as the carrier conducted controlled substance testing at the applicable prorated rate of not less than the plicable annual rate of the average number of driver positions? Program Priver # 17 Section # 40.305(a) as the carrier conducted the required return-to-duty tests on employees returning to safety-sensitive functions? President Priver # 17 Section # 40.305(a) Answer Yes	Comments	
Answer as the carrier conducted random alcohol testing at an annual rate of not less than the applicable annual rate or orated rate of the average number of driver positions? Answer Yes	Question Driver # 14 Section # 382.305 Acute	Answer
Answer as the carrier conducted random alcohol testing at an annual rate of not less than the applicable annual rate or corated rate of the average number of driver positions? Perments Lestion Driver # 16 Section # 382.305(b)(2) Critical as the carrier conducted controlled substance testing at the applicable prorated rate of not less than the splicable annual rate of the average number of driver positions? Perments Lestion Driver # 17 Section # 40.305(a) as the carrier conducted the required return-to-duty tests on employees returning to safety-sensitive functions? Answer Yes	las the carrier implemented random testing program?	Yes
Yes orated rate of the average number of driver positions? Proments Promen	Comments	
proments promen	tuestion Driver # 15 Section # 382.305(b)(1) Critical	Answer
Answer as the carrier conducted controlled substance testing at the applicable prorated rate of not less than the oplicable annual rate of the average number of driver positions? Answer Yes Priments Reation Driver # 17 Section # 40.305(a) Answer Answer Yes	las the carrier conducted random alcohol testing at an annual rate of not less than the applicable annual rate or rorated rate of the average number of driver positions?	Yes
Yes the carrier conducted controlled substance testing at the applicable prorated rate of not less than the oplicable annual rate of the average number of driver positions? In a position of the average number of driver positions? In a position of the average number of driver positions? In a position of the average number of driver positions? Answer of the average number of driver positions?	<u>Comments</u>	
Yes epilicable annual rate of the average number of driver positions? Answer as the carrier conducted controlled substance testing at the applicable prorated rate of not less than the yes epilicable annual rate of the average number of driver positions? Answer as the carrier conducted the required return-to-duty tests on employees returning to safety-sensitive functions?	uestion Driver # 16 Section # 382.305(b)(2) Critical	Апажег
Answer as the carrier conducted the required return-to-duty tests on employees returning to safety-sensitive functions? Yes	as the carrier conducted controlled substance testing at the applicable prorated rate of not less than the pplicable annual rate of the average number of driver positions?	Yes
as the carrier conducted the required return-to-duty tests on employees returning to safety-sensitive functions? Yes	<u>comments</u>	
	uestion Driver # 17 Section # 40.305(a)	Answer
amme <u>nt</u> a	las the carrier conducted the required return-to-duty tests on employees returning to safety-sensitive functions?	Yes
	omments	

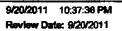


Question Driver # 18 Section # 40.309(a) Is the carrier conducting follow-up testing as directed by the Substance Abuse Professional?	<u>Answer</u> Yes
·	100
Comments	
Question Driver # 19 Section # 382.211 Acute	Answer
Has the carrier used a driver who has refused to submit to an alcohol or controlled substances test required under Part 382?	No
Comments	
Question Driver # 20 Section # 382.503 Critical	Answer
Has the carrier used a Substance Abuse Professional as required by 49 CFR Part 40 Subpart O?	No *
Comments	
Carrier had no drivers tested positive in the last five years.	
Question Driver # 21 Section # 383.23(a) Critical	Answer
las a driver operated a commercial motor vehicle without a current operating license, or a license, which hasn't been properly classed and endorsed?	No
Comments	
Question Driver# 22 Section # 383.37(a) Acute	Answer
las the motor carrier knowingly allowed it's drivers who's CDLs have been suspended, revoked or canceled by a tate, have lost the right to operate a CMV in a State, or have been disqualified from operating a CMV to operate commercial motor vehicle?	No
comments	
Nuestion Driver # 23 Section # 383.51(a) Acute	Answer
las the motor carrier knowingly allowed, required, permitted, or authorized a driver to drive who is disqualified to rive a commercial motor vehicle?	No
comments	
tuestion Operations # 1 Section # 395.1(e)(1), 395.1(e)(2)	Answer
roes the carrier have a system for recording hours of duty status on 100/150- mile radius drivers, and are they roperty utilizing the 100/150 air-mile radius exemption?	Yes
omments	
uestion Operations # 2 Section # 395.8(a) Critical	Answer
oes the carrier require drivers to make a record of duty status?	Yes
emments.	
ueatton Operations # 3 Section # 395.8(i) Critical	Answer
oes the carrier require drivers to submit records of duty status within 13 days?	Yes

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Question Operations # 4 Section # 395.8(k)(1) Critical	Апэжег
Can the carrier produce records of duty status and supporting documents for selected drivers?	Yes
Comments	
Question Operations # 5 Section # 395.3(a)(1) Critical	Answer
Has the carrier allowed driver(s) to exceed the 11-hour rule? (Property)	N/A
Comments	
Passenger carrier	
Question Operations # 6 Section # 395.3(a)(2) Critical	Answer
Has the carrier allowed driver(s) to exceed the 14-hour rule? (Property)	NA
Comments	
Question Operations # 7 Section # 395.3(b)(1) Critical	Answer
las the carrier allowed driver(s) to drive after having been on duty more than 60 hours in 7 consecutive days? Property)	N/A
Comments	
Question Operations # 8 Section # 395.3(b)(2) Critical	Алажег
las the carrier allowed driver(s) to drive after having been on duty more than 70 hours in 8 consecutive days? Property)	N/A
Comments	
kuestion Operations # 9 Section # 395.5(a)(1) Critical	Answer
las the carrier allowed driver(s) to exceed the 10 hour rule? (Passenger)	No
comments	
uestion Operations # 10 Section # 395.5(a)(2) Critical	An <u>awer</u>
as the carrier allowed driver(s) to exceed the 15 hour rule? (Passenger)	No
<u>omments</u>	
uestion Operations # 11 Section # 395.5(b)(1) Critical	Answer
as the carrier allowed driver(s) to drive after having been on duty more than 60 hours in 7 consecutive days? assenger)	No
ennemes :	
uestion Operations # 12 Section # 395.5(b)(2) Critical	Answer
as the carrier allowed driver(s) to drive after having been on duty more than 70 hours in 8 consecutive days? Passenger)	No
omments	







Question Operations # 13 Section # 395.8(e) Critical	Answer
Does available evidence indicate a selected driver has prepared a false record of duty status?	No No
	140
Comments	
Question Operations # 14 Section # 392.2 Critical	Answer
Does the motor carrier ensure that drivers operate commercial motor vehicles in accordance with the laws, ordinances, and regulations of the jurisdictions in which they are operating?	Yes
Comments	
Question Operations # 15 Section # 392.9(a)(1) Critical	Answer
Does the carrier ensure that drivers are not permitted to drive a vehicle without the cargo properly distributed and adequately secured?	N/A
Comments	
Question Operations # 16 Section # 392.4(b) Acute	Answer
Have any drivers operated a commercial motor vehicle while under the influence of, or in possession of, narcotic drugs, amphetamines, or any other substances capable of rendering the drivers incapable of safely operating motor vehicles?	No
Comments	
Question Operations # 17 Section # 392.5(b)(1) Acute	Answer
Have any drivers operated a commercial motor vehicle while under the influence of, or in possession of, intoxicating beverages?	No
Comments	
Question Operations # 18 Section # 392.5(b)(2) Acute	Answer
Have any drivers operated a commercial motor vehicle within 4 hours of having consumed intoxicating beverages?	No
Comments	
Question Maintenance # 1 Section # 396.3(b) Critical	Answer
Can the carrier produce maintenance files for requested vehicle(s)?	Yes
Comments	
Question Maintenance # 2 Section # 396.17(a) Critical	Answer
Can the motor carrier produce evidence of periodic (annual) Inspections for selected vehicles?	Yes
Comments	
Quastion Maintenance # 3 Section # 396.11(a) Critical	Answer
Does the motor carrier require drivers to complete vehicle inspection reports daily?	Yes
Comments	



Question Maintenance # 4 Section # 396.11(c) Acute	Answer
Does the carrier ensure that out-of-service defects listed by the driver in the driver vehicle inspection reports are corrected before the vehicle is operated again?	Yes
Comments	
Question Maintenance # 5 Section # 396.9(c)(2) Acute	Answer
Does the carrier ensure vehicles that have been declared "out-of-service" do not operate before repairs have been made?	Yes
Comments	
Question Maintenance # 6 Section # 396.19	Answer
Is the carrier using qualified inspectors (mechanic) and maintaining evidence of the inspector's qualifications?	Yes
Comments	
Question Maintenance #7 Section # 396.3	Answer
Can the carrier explain its systematic, periodic maintenance program?	Yes
Comments	
Question Other#1 Section#375.211	Answer
Does the carrier participate in an Arbitration Program?	N/A
Comments	
Question Other # 2 Section # 13702	Answer
Does the carrier assess shipper freight charges based upon published tariffs?	N/A
Comments	
Question Other#3 Section#375.401(c)	Answer
Does the carrier provide reasonably accurate estimates of moving charges?	N/A
Comments	
Question Other # 4 Section # 375.407(a), 375.703(b)	Answer
Has the carrier avoided "hostage freight" or other predatory practices?	N/A
Comments	
Question Other # 5 Section # 387.301(a), 387.301(b)	Answer
Does the HHG carrier have sufficient levels of public liability and cargo insurance?	N/A
Comments	



Question Other#6 Section#375.215	Answer
Does the carrier have a published tariff and is the motor carrier changing the applicable rate (375.215).	NA
Comments	
Question Other#7 Section #375.213	Answer
Can the motor carrier identify the five documents required to be given to a prospective individual shipper prior to executing an order for service?	N/A
Comments	
Question Other#8 Section#37 subpart H	Answer
Does the carrier have the means to provide accessible over-the-road bus (OTRB) service on a 48-hour advance notice basis by its owned or leased OTRBs?	Yes
Comments	
Question Other#9 Section #37 subpart H	Answer
If the carrier does not have the means then does the carrier have an arrangement with another carrier that operates accessible OTRBs?	Yes
Comments	

Note: No Hazardous Materials questions were asked because the carrier does not carry Hazardous Materials in Interstate Commerce.

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Part B

Your Proposed Safety Audit Result is: PASS

Explanation of Scoring Methodology

Factor	Falled Q		Performance	Total	Factor
	Critical	Acute	Test Status	Points	Status
1. General	O	0	-	o	PASS
2. Drive	1	0	_	1	PASS
3. Operations	0	0		0	PASS
4. Maintenance	0	0	PASS - 0.00 %	o	PASS
5. Hazardous Materials	-	_		_	_
6. Accidents	_	_	PASS - 0.00	-	PASS
SUM	1	0		1	PASS

Result: Carrier has adequate basic safety management controls in place.

NOTE: Carrier has the right to request a review of this determination if there are factual or procedural disputes.

HOW THE SA IS SCORED

FACTORS - The Federal Motor Carrier Safety and Federal Hazardous Material Regulations are categorized into six factors. Multiple questions address the various factors. The Part B Question & Answer Report lists the CFR section numbers related to each question.

CRITICAL/ACUTE - Questions are also defined as CRITICAL, ACUTE or neither depending on the significance of the underlying regulation. Questions are assigned a point value if they are incorrectly answered. Critical = 1 and Acute = 1.5. The point values are summed for each factor. Any factor with a point value of 3 or more is marked "FAILED".

OUT OF SERVICE (OOS) RATE - The Driver/Vehicle OOS rate is used in factor #4 as another question. If there have been more than three level 1, 2, or 5 North American Standard Inspections conducted over the past year, they will be summarized. If the summed OOS rate is over 34%, one additional point is assigned to that factor.

CRASH FACTOR - Carriers are defined as urban or non-urban in order to compensate for the higher crash risk of urban operations. Urban carriers are defined as those that operate within a 100 air-mile radius. The crash rate for a carrier is calculated as accidents per million miles traveled. Factor #8 is "FAILED" if the urban carrier crash rate exceeds 1.7 or the non-urban carrier crash rate exceeds 1.5.

OVERALL STATUS DETERMINATION - Any carrier with 3 or more "FAILED" factors is deemed to have failed the Safety Audit by having inadequate safety management controls in place to operate in the U.S.

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Part B Requirements and/or Recommendations

- 1. Obtain a copy of each driver's driving record and review it annually.
- 2. Drivers may not have Commercial Driver Licenses (CDLs) from more than one state. Ensure that all drivers have only one current CDL that is not under suspension or revocation. Driver CDLs must also match the correct class of vehicle driven and have applicable endorsements for double/triple trailer, passenger, tank vehicle and/or hazardous material operation.
- 3. Review the circumstances under which a CDL is required. CDL and drug testing rules apply to both interstate and intrastate commerce.
- 4. Ensure that drivers provide a 10-year employment history on their employment application.
- Ensure that all drivers are fully and properly qualified before operating in interstate commerce. Maintain a complete file as required for each driver, documenting the qualification process.
- 6. Maintain all required controlled substance testing records including yearly summaries, quarterly summaries, test information, test results, records of training etc., as required by 49 CFR Parts 40 and 382 of the FMCSR.
- 7. Use of radar detectors or similar devices on commercial vehicles is illegal. Do not require or permit drivers to use them. Take appropriate disciplinary action against drivers if they are using such devices.
- 8. Do not schedule or require drivers to make trips requiring them to exceed posted speed limits in order to complete the run within the hours of service limits.
- Require all drivers to prepare complete and accurate records of duty status for each day, and to submit them within 13 days. Maintain all duty status records on file, with all supporting documents, for at least 6 months.
- 10. Ensure that all documents supporting records of duty status (such as toll, fuel repair and other on-the-road expense receipts, as well as invoices, bills of lading, dispatch records, etc.) are kept on file for at least 6 months.
- 11. Toll receipts and other on-the-road expense receipts, invoices, bills of lading, dispatch records, and other "supporting document" must be kept on file for six (6) months. This requirement also applies to records generated by the use of owner-operators. You may keep legible photocopies in lieu of originals.
- 12. If you want some drivers to use the 100 air-mile radius exemption, make sure that the drivers meet all terms of the exemption, including being released from duty no more than 12 hours from when they report for duty. Logs must be prepared if a driver does not meet the 12 hour requirement.
- 13. Ensure that all drivers' records of duty status (logs) are accurate. Check them against "supporting documents" to verify accuracy. Prohibit falsification of logs by any driver. Review the rules on supporting documents. Take appropriate action against drivers who falsify logs.
- 14. Establish a systematic maintenance records program for all vehicles. Maintain a complete file for each subject vehicle, recording all repair, maintenance and inspection operations performed.
- 15. Keep all driver vehicle inspection reports, signed, certified, and reviewed as required on file for at least 90 days.
- 16. Ensure that the persons or entities that perform preventative maintenance inspections on your equipment are abiding by agreed time or mileage intervals. Ensure that records are kept of such periodic preventative maintenance inspections. Take corrective action, if schedules are not being adhered to.
- 17. This report contains citations of regulations that are deemed serious in nature and could result in penalties against your company and/or your drivers.
- 18. A complete Educational and Technical Assistance package entitled "A MOTOR CARRIER'S GUIDE TO IMPROVING HIGHWAY SAFETY" is available free on the FMCSA website to assist you in complying with the safety regulations. It contains many forms and documents useful for improving the safety of your operations. Check: www.fmcsa.dot.gov/factsflgs/eta/index.html.

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- 19. Ensure that all drivers subject to pre-employment, random, reasonable cause, post accident, return to duty, and/ or follow-up controlled substance testing are tested as required by 49 CFR Parts 40 and 382 of the FMCSR.
- 20. Establish a system to control passenger-carrying drivers' hours of service. Do not dispatch drivers who don't have adequate hours available to complete assigned trips legally. Do not allow drivers to exceed the 10, 15, and 60/70-hour limits.
- 21. For questions about DOT numbers or biennial updates: 800-832-5660 or 703-280-4001 For questions about licensing, authority or MC numbers: 202-366-9805 For questions about insurance: 202-385-2423 For household goods complaints: 888-DOT-SAFT (888-368-7238)
- 22. Notice: A pattern of and/or repeated violations of the same or related acute or critical regulations will cause the maximum penalties allowed by law to be assessed under Section 222 of the Motor Carrier Safety Improvement Act of 1999 (MCSIA). A pattern of violations means two or more violations of acute and/or critical regulations in three or more Parts of Title 49, Code of Federal Regulations discovered during any eligible investigation. Repeated violations means violation(s) of an acute regulation of the same Part of Title 49, Code of Federal Regulations discovered in an investigation after one or more closed enforcement actions within a six year period and/or violation(s) of a critical regulation in the same Part of Title 49, Code of Federal Regulations discovered in an investigation after two or more closed enforcement actions within a six year period.
- 23. To better understand your company's responsibilities under the Department of Transportation's Americans with Disabilities Act (ADA) regulations concerning accessibility of over-the-road buses, review the information on the Federal Motor Carrier Safety Administration's Web site at: http://www.fmcsa.dot.gov/rules-regulations/bus/company/ada-guidelines.htm
- 24. Provide pre-trip safety information to motorcoach passengers. For information about the Basic Plan for Motorcoach Passenger Safety Awareness that was published by the Federal Motor Carrier Safety Administration, go to the Agency's Web site at: http://www.fmcsa.dot.gov/about/outreach/bus/bus-safety-awareness-plan.htm
- 25. Accident Countermeasures is a set of defensive strategies designed to reduce preventable accidents. The strategies and forms for implementing accident countermeasures can be found on the FMCSA website at: http://www.fmcsa.dot.gov/forms/print/accident.htm
- 26. Ensure that all vehicles are properly marked with your name or trade name and U.S. DOT number. If your vehicles are also periodically operating for other carriers, they must be marked with that carrier's name and U.S. DOT#.
- 27. Conduct periodic internal reviews of your driver qualification, hours of service control, maintenance, accident analysis/reporting, training, and other safety systems to ensure continued compliance with the FMCSR.

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South Carolina Department of Public Safety - South Carolina State Transport Police

USDOT# Legal: TOP NOTCH TRANSPORTATION & LIMO SERVICES LLC 216804 Operating (DBA): MC/MX #: id #: Federal Tax ID: Review Type: Safety Audit - New Entrant Location of Review/Audit: Company Facility in the U.S. Scope: Entire Operation Territory: F Operation Types Interstate Intrastate Carrier: N/A Non-HM **Business:** Corporation Shipper: N/A N/A **Gross Revenue:** for year ending: 12/31/2010 Cargo Tank: N/A Company Physical Address: 2143 HEROIT STUNIT C CHARLESTON, SC 29403, UNITED STATES _____ Contact Name: JABARI SEABROOK Phone numbers: (1) 8434259866 (2) 8035134884 Fax E-Mail Address: JABARI@TNTLIMOSERVICES.COM Company Mailing Address: 164 MARKET ST SUITE 331 CHARLESTON, SC 29403, UNITED STATES Carrier Classification Other Cargo Classification **Passengers** Does carrier transport placardable quantities of HM? No Is an HM Permit required? Driver Information inter Intra Average trip leased drivers/month: 0 < 100 Miles: Total Drivers: 2 CDL Drivers: 2 >= 100 Miles: Equipment Owned Term Leased Trip Leased Owned Term Leased Trip Leased Minibus, 16+ Limousine, 9-15

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Power units used in the U.S.:

Percentage of time used in the U.S.:

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